

# Reserving Your Space

Before your visit, the caseworker or service provider must reserve the library's Activity Room.

The Activity Room offers a private, structured environment for your visit. While parents and children are welcome to use public areas outside of visitation times, supervised visitation should occur in the Activity Room.

To reserve the Activity Room, visit [www.pulaskicounty.lib.in.us](http://www.pulaskicounty.lib.in.us) and click Reserve a Room, or scan the QR code here to go directly to the form. The room should be reserved at least 48 hours in advance.



*Reserve the Activity Room*

The library will review your request and notify you once it has been approved. In case of a room reservation denial, an appeal may be made, in writing, to the Library Board of Trustees.



121 S. Riverside Dr.

Winamac, IN 46996

Phone: 574-946-3432

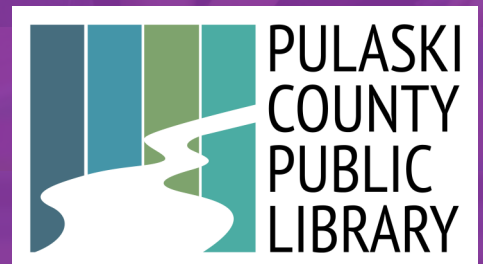
Email: [info@pulaskicounty.lib.in.us](mailto:info@pulaskicounty.lib.in.us)

Web: [www.pulaskicounty.lib.in.us](http://www.pulaskicounty.lib.in.us)

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Read the full text of our Supervised Visitation Policy & other library policies on our website at: [www.pulaskicounty.lib.in.us/policies](http://www.pulaskicounty.lib.in.us/policies)

# Supervised Visitation Guide



# Welcome!

We're happy you're considering a visit at the Pulaski County Public Library! The library is a great place for children and their families to interact, learn, and play.

Please read this brochure to learn how to have a successful visit at the library.

## Key Points



## Caseworker Responsibilities

- Reserve the Activity Room in advance of the visit.
- Check in at the main desk when you arrive.
- Follow the guidelines described in this brochure.

## Parent Responsibilities

- Supervise your child.
- Follow the guidelines described in this brochure.
- Enjoy your time at the library with your child!

# Guidelines & Library Manners

When arriving, caseworkers should check in at the main desk and leave a business card or let library staff make a photocopy of their ID so that staff may identify them as the supervising individual if needed during the visit.

Families and caseworkers should stay in the Activity Room during a supervised visit. Visits may not take place in the Children's Area or other areas of the library.

The library is a drug, tobacco, weapon, and alcohol-free environment.

Behavior or language that is threatening, damaging, or disruptive to children, patrons, or staff will not be tolerated. Individuals engaging in such activity will be asked to leave the premises immediately.

## Food & Drink

Food and drink is allowed only in designated areas. Drinks must be in containers with lids. If you have food or drink, please ask library staff for assistance and more information.

# Suggested Activities

There are lots of fun things parents and children can do during their visit!

- Read a book together
- Play a board game
- Tell your child a story
- Enjoy a magazine
- Build with blocks
- Have fun playing *I Spy*
- Draw a picture
- Color a coloring sheet



Library staff may provide age-appropriate items upon request, including:

- Legos
- Duplos
- Crayons
- Waffle blocks
- Board games
- Coloring sheets