

PCPL 3.3-4 Circulating Materials and Equipment Periods

Item	Circ. Period	Renewable	Reserves Possible	Borrower Type	Limit #	Overdue Fine*
Books	2 weeks	Yes	Yes	All	n/a	\$0.25
Cass Player (adult)	2 weeks	No	Yes	Adult	n/a	\$1.00
Cass Tape (adult)	2 weeks	Yes	Yes	Adult	n/a	\$0.25
CD's (music)	2 weeks	Yes	Yes	Adult	5	\$0.25
16mm Film	3 days	No	Yes	Adult	4	\$1.00
Audio Books	2 weeks	Yes	Yes	All	n/a	\$0.25
16mm & Digital Proj.	3 days	No	Yes	Adult	n/a	\$1.00
Proj. Screen	3 days	No	Yes	Adult	n/a	\$1.00
Video (DVD/BluRay)	**	No	Yes	Adult	4***	\$2.00
Educational Video (DVD/BluRay)	2 weeks	No	Yes	Adult	4	\$2.00
Series Video	2 weeks	No	Yes	Adult	2	\$2.00
Playaway	2 weeks	No	Yes	All	2	\$0.25
Playaway View	2 weeks	No	Yes	All	2	\$0.25
Adult Video Game (M)	1 week	Yes	Yes	Adult	1	\$2.00
eReaders	2 weeks	No	Yes	Adult	1 per family	\$2.00
Fluke Instruments	1 week	No	Yes	Adult	1 per family	\$2.00

* Overdue fines – per day or any portion of a day, per item

** Return by closing time next library working day

*** 4 DVD's per card – Monday – Thursday

(due back next working day)

4 DVD's per card – Friday and Saturday

(due back subsequent Monday / next working day, after Saturday)

THE LIBRARY WILL NOT BE RESPONSIBLE FOR DAMAGE CAUSED BY LIBRARY MATERIALS TO EQUIPMENT BELONGING TO PATRONS *Updated 4/25/2018*

PCPL 3.4-1 Non Circulating Materials Policy

Non-circulating and reference items may not leave the library. They can be photocopied, printed, scanned etc.